

# User Guide on Primo Search



## What is Primo?

Primo is a one-stop solution for the discovery and delivery of local and remote resources, such as books, journal articles, and digital objects.

## Library Resources

Search the Library Catalog for print books, periodicals, e-journals, online resource, institutional repository and audio visual.

## Articles

Full text search for journal articles from publishers and database aggregators.

## Union Search

Search among five tertiary institutions including Hong Kong Shue Yan University, The Open University of Hong Kong, Caritas Institute of Higher Education, Chu Hai College of Higher Education, Tung Wah College.

## Search by phrase



Note: Enclose the phrase with quotation marks.

## Boolean Search



- Note:
1. Use boolean operators (AND, OR, NOT) in uppercase letters.
  2. You may use parenthesis to group terms within a query, for example: Shakespeare (tragedy OR sonnet)

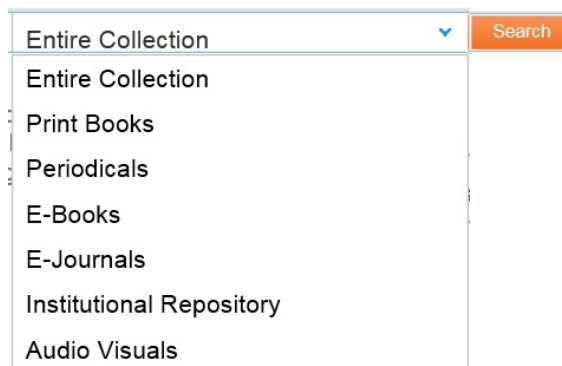
## Wildcard Character Search



- Example:
- wom?n --- single character wildcard search for woman and women etc.
  - cultur\* --- multiple character wildcard search for culture, cultural and culturally etc.

Note: The system ignores wildcard characters placed at the beginning of search terms.

## Define Search Scope

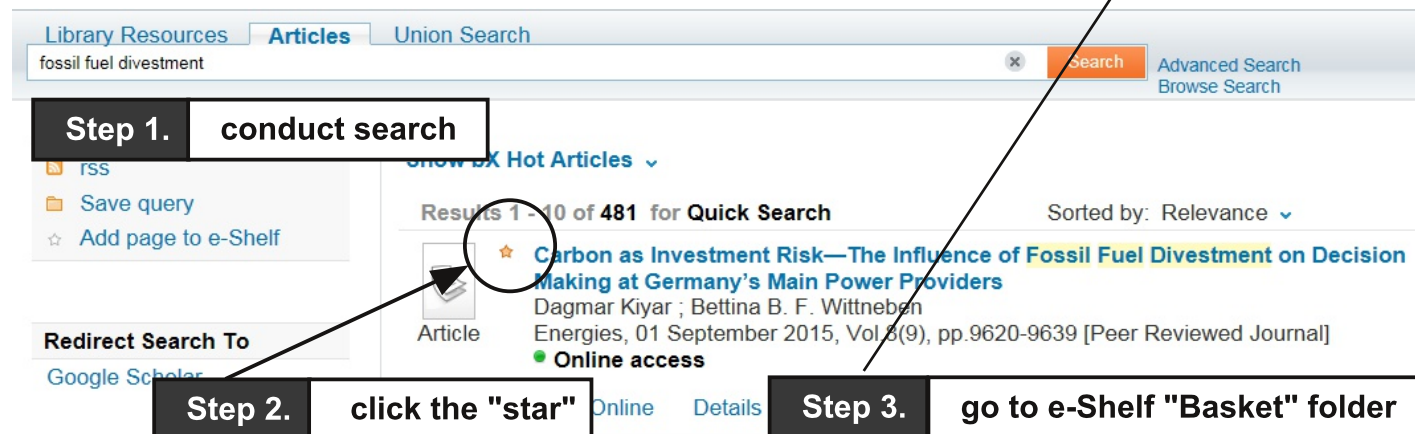


<http://goo.gl/1dPZpm>



## Using e-Shelf

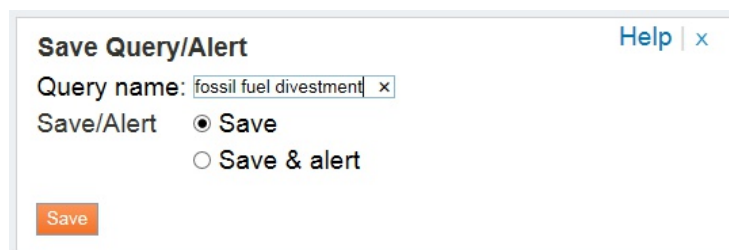
After sign-in, e-Shelf allows you to save and organize items that you find during your Primo session.



Note: you can drag and drop selected items to your folder.

## Saving Queries

If you have signed in, you can save a query by clicking the Save query link.



Note: you may click "Save & alert" to add your e-mail for notification.

## Help

The Primo online help contains information on the following topics:

- Performing Basic Searches
- Using Browse
- Using the Brief Results
- Using Find Databases
- Tagging
- Using e-Shelf
- Why Should I Sign In?
- Why Should I Sign Out?
- Using Queries, Alerts and RSS Feeds
- My Account