



ICLR ONLINE

Quick Guide

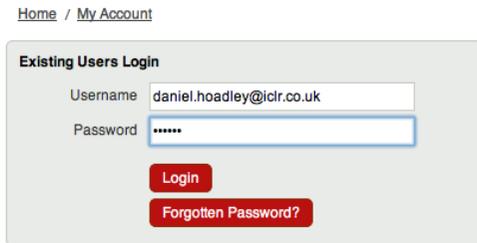
CONTENTS

Getting Started—Logging on to ICLR Online	Page 3
Search for Case Reports—Case Search	Page 4
Advanced Search	Page 5
Case Results	Page 6
Reading Cases	Page 7
Viewing the PDF of a Case Report	Page 8
Coverage and Citations	Page 9
What is Citator+?	Page 11
What are Index Cards	Page 11
The Citator+ Search Form	Page 15
Citator+ Search Results View	Page 16
ICLR Judicial Treatment Types	Page 17
Search Language	Page 19

GETTING STARTED

Logging on to ICLR Online

1. Open the main ICLR home page at www.iclr.co.uk
2. Click on the grey **Register | Login** button or the red **Go to ICLR Online** button, both of which are located on the top right-hand corner of the screen.
3. Enter your Username and Password into the **Existing Users Login** form and then click on the red **Login** button.



4. When the **Account Overview** page appears, click on the red **Go to ICLR Online** button.



You will then be taken to the default **Case Search** screen in ICLR Online. To log out of your account, click on the **Logout** button located in the top right hand corner of the screen.

SEARCHING FOR CASE REPORTS—CASE SEARCH

What is Case Search?

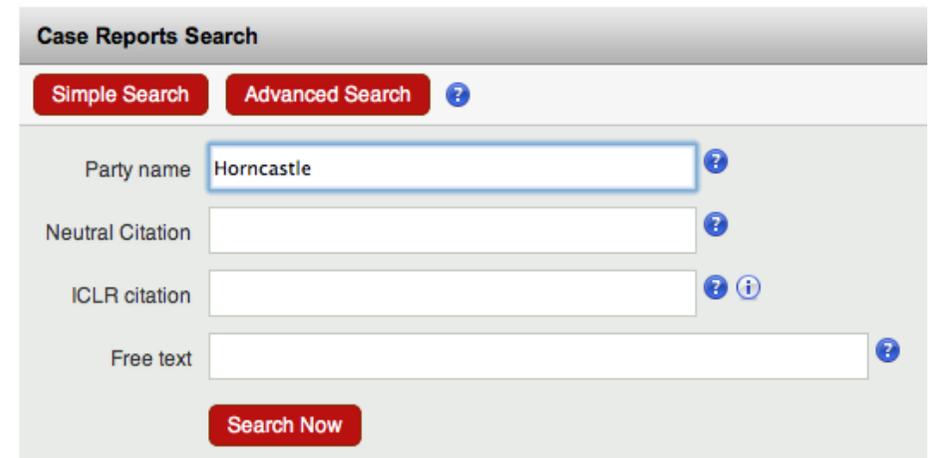
The **Case Search** function is a full text case report retrieval tool. When you access ICLR Online, the **Case Search** form is the default welcome screen.

To use the **Case Search** function, click on the **Case Search** button, which is located on the dark grey primary navigation toolbar.

Simple Search Form

The Case Search function defaults to the simple search form, which comprises of four search fields:

- Party Name – searches full and partial case names
- Neutral Citation – searches for cases according to the specified neutral citation entered, e.g. [2010] EWCA Civ 647 or by EU case number, e.g. Case C-208/00 in the **Neutral Citation** field
- Free Text – Searches for cases according to word(s) and/or phrase(s) entered into the field.
- ICLR Citation – if you already have an ICLR citation or publication reference (e.g. [2001] 2 WLR 1, [1894] 1 QB 133, LR 3 Exch 107, etc) enter it into the **ICLR Citation** field .



Advanced Case Search

The **Case Search** function also includes an **Advanced Search**, which provides four additional search points.

- The **Subject Matter** search looks for words and phrases in the keywords or catchwords of the report as contained in the Subject Matter tab of the index card. (This is a Boolean search, so phrases should be enclosed in double quotations and may be connected by the terms AND, OR, NOT, see the SEARCH LANGUAGE section below).
- Enter earliest and latest judgment years or full dates (in format YYYY or YYYY-MM-DD) in the **Date of Judgment** fields
- The **Court** field allows you to search according to the court rendering judgment by selecting a court from the pull-down menu
- The **Judges** field allows you to search for cases according to the name of a specified judge by entering the name of the judge

CASE RESULTS

Case Results View

Results for documents identified by your **Case Search** query are presented as a hit list of five columns:

- Case Name
- Neutral Citation
- ICLR Citation
- Court
- Date (of judgment)

Case name	Neutral Citation	ICLR Citation	Court	Date
Regina (Bancoult) v Secretary of State for Foreign and Commonwealth Affairs (No 2) Crown — Colony — Subordinate legislation	[2006] UKHL 61	[2006] 1 AC 453	HL	2006-10-22
EM (Lebanon) v Secretary of State for the Home Department (AF (A Child) and others intervening) Immigration — Asylum — Removal	[2006] UKHL 64	[2006] 1 AC 1198	HL	2006-10-22
EM (Lebanon) v Secretary of State for the Home Department (AF (A Child) and others intervening) Immigration — Asylum — Removal	[2006] UKHL 64	[2006] 3 WLR 631	HL	2006-10-22
Regina (Bancoult) v Secretary of State for Foreign and Commonwealth Affairs (No 2) Crown — Colony — Subordinate legislation	[2006] UKHL 61	[2006] 3 WLR 605	HL	2006-10-22
Van Cate and another v Chief Constable of the Merfordshire Police (Secretary of State for the Home Department and others intervening) (1) Human rights — Right to life — Atrocity protection (2) Negligence — Duty of care to whom? — Police	[2006] UKHL 50	[2006] 1 AC 225	HL	2006-07-30
Regina (Balal and another) v Secretary of State for the Home Department (Nos 1 and 2) (Joint Council for the Welfare of Immigrants and another intervening) Human rights — Right to marry — Interference with	[2006] UKHL 63	[2006] 1 AC 287	HL	2006-07-30
*Caldwell v Judge for Preliminary Investigations of the Court of Naples, Italy Extradition — Extradition offence — European Framework list offence	[2006] UKHL 51	[2006] 1 WLR 1274	HL	2006-07-30
*Regina (M v Slough Borough Council) Local government — Powers — Legal immigrant	[2006] UKHL 52	[2006] 1 WLR 1809	HL	2006-07-30
Regina (Balal and another) v Secretary of State for the Home Department (Nos 1 and 2) (Joint Council for the Welfare of Immigrants and another intervening) Human rights — Right to marry — Interference with	[2006] UKHL 53	[2006] 3 WLR 569	HL	2006-07-30
Regina (Corner House Research and another) v Director of the Serious Fraud Office JUSTICE intervening Crime — Investigation — Serious fraud	[2006] UKHL 60	[2006] 3 WLR 508	HL	2006-07-30

Subject Matter Preview

The first three keywords (or catchwords) from the case report are displayed under each case name. To preview the subject matter of a case in results view, hover your mouse cursor over the three initial keywords to produce a floating preview of the complete subject matter.

To open a case report, click on the corresponding blue ICLR Citation link.

READING CASES

Having selected a case from Case Results View, the selected document will open in ICLR Online's dynamic HTML reader. The dynamic view presents cases reported by ICLR as full-text, interactive documents. Moreover, whenever a case report is opened, its relevant Index Card will be displayed alongside.

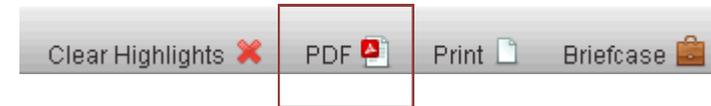
The screenshot shows the ICLR Online dynamic HTML reader interface. At the top, there is a navigation bar with buttons for 'Prev Match', 'Next Match', 'Clear Highlights', 'PDF', 'Print', and 'Briefcase'. Below this, the case title is displayed: 'Jones v Ministry of the Interior of the Kingdom of Saudi Arabia and another (Secretary of State for Constitutional Affairs and others intervening) Mitchell and others v Al-Dali and others [2006] UKHL 26'. The date '2006 April 25, 26, 27; June 14' and the names of the judges 'Lord Bingham of Cornhill, Lord Hoffmann, Lord Rodger of Earlsferry, Lord Walker of Gestingthorpe and Lord Carswell' are listed. The main text of the judgment is visible, starting with 'International law — State immunity — Civil claims alleging torture — Claims alleging systematic torture of claimants by state officials while in custody of foreign state — Whether state entitled to immunity in respect of torture claims — Whether state entitled to claim immunity in respect of claims against officials — State Immunity Act 1978 (c 33), s. 1(1) — Human Rights Act 1998 (c 42), Sch. 1, Pt 1, art 6 — Convention against Torture and other Cruel, Inhuman or Degrading Treatment or Punishment 1984 (1990) (Cm 1775), arts 1, 14(1)'. The case is cited as '[2007] 1 AC' and 'Jones v Ministry of Interior of Saudi Arabia'.

The dynamic reading pane allows you to:

- Link from judge's name to judgment;
- Preview and link to footnotes;
- Link to the operative paragraphs in the judgment from the headnote;
- Link to other cases cited in the report you are reading; and
- Navigate to specific pages within the report.

VIEWING THE PDF VERSION OF A CASE REPORT

When viewing a case report in the default "Dynamic View", you have the option to toggle the view to display the PDF version of the case report (the version which was used for the printed publication). This option is available on the toolbar at the top of the case report using the **PDF** button. PDFs are available for every published item of content available on ICLR Online.



When **PDF** view is selected, the display will toggle from dynamic display to PDF display.

The screenshot shows the ICLR Online PDF viewer interface. At the top, there is a navigation bar with buttons for 'Prev Match', 'Next Match', 'Clear Highlights', 'Print/Save', 'Dynamic View', and 'Briefcase'. The case title is displayed: 'Jones v Ministry of Interior of Saudi Arabia (HL)(E) [2007] 1 AC'. The date '2006 April 25, 26, 27; June 14' and the names of the judges 'Lord Bingham of Cornhill, Lord Hoffmann, Lord Rodger of Earlsferry, Lord Walker of Gestingthorpe and Lord Carswell' are listed. The main text of the judgment is visible, starting with 'International law — State immunity — Civil claims alleging torture — Claims alleging systematic torture of claimants by state officials while in custody of foreign state — Whether state entitled to immunity in respect of torture claims — Whether state entitled to claim immunity in respect of claims against officials — State Immunity Act 1978 (c 33), s. 1(1) — Human Rights Act 1998 (c 42), Sch 1, Pt 1, art 6 — Convention against Torture and other Cruel, Inhuman or Degrading Treatment or Punishment 1984 (1990) (Cm 1775), arts 1, 14(1)'. The case is cited as '[2007] 1 AC' and 'Jones v Ministry of Interior of Saudi Arabia'. The PDF viewer includes a search bar and navigation icons at the bottom.

Toggle back to Dynamic View

To toggle back to the dynamic view of the case report from PDF view, click on the **Dynamic View** button located on the light grey toolbar above the PDF viewer.

The PDF of a case report may also be viewed by opening it directly from a bundle in the Briefcase.

COVERAGE AND CITATIONS

The following table lists the various series of reports issued by ICLR since 1865 and modes of citation used for them.

The Law Reports (1865 to Present Day)

- AC Appeal Cases (e.g. [1977] 1 AC 890)
- Ch Chancery Division (e.g. [1969] 2 Ch 50)
- Fam Family Division (from 1972) (e.g. [2011] Fam 254)
- P Probate, Divorce and Admiralty Division (1891–1971)
(e.g. [1948] P 274)
- QB (*or* KB) Queen's (or King's) Bench Division (e.g. [2012] QB 101)

The Weekly Law Reports (1953 to Present Day)

- WLR The Weekly Law Reports (e.g. [2011] 1 WLR 2783)

The Industrial Cases Reports (1972 to Present Day)

- ICR The Industrial Cases Reports (e.g. [2012] ICR 561)

The Business Law Reports (2007 to Present Day)

- Bus LR The Business Law Reports (e.g. [2011] Bus LR 676)

The Public & Third Sector Law Reports

- PTSR The Public and Third Sector Law Reports (e.g. [2012] PTSR 633)

Case Summary Services

- WLR (D) The WLR Daily (e.g. [2012] WLR (D) 123)
- CN Case Notes (e.g. [2013] CN 325)



Using
Citator+

What is Citator+?

The **Citator+** database indexes and stores information about all cases published by leading English case report series, including but not limited to those cases published by the ICLR. **Citator+** displays this information in the form of **Index Cards**.

What are Index Cards?

Index Cards are unique to **ICLR Online**. They display in one place all the indexed information about a particular case, including:

- Any alternative names under which the case may be known
- Any ships' names involved in the case
- Dates of all judgment(s) given in the course of the litigation
- Names of judges and/or courts
- Publication references for ICLR series and other leading case reports of the judgments given in the case at each hearing level
- Subject matter catchwords
- Appellate history of the case, showing the effect of any appeal(s) on earlier hearings (eg affirmed, reversed etc) in the same litigation
- Subsequent judicial consideration of the case, showing the effect of later decisions on the status of any judgments given in the case at each hearing level
- Key cases judicially considered in the judgment(s) given in the case
- Any words or phrases taken from a statute or other document in the context of which they have been judicially considered in the case.
- Any statutory or other legislative provisions which have been construed in the case

What are Index Cards (continued...)

The information is displayed in tabbed sections of the **Index Card**, which can be opened (+) or closed (-) by clicking on the section tab.

Index Cards can be searched for and viewed on their own when using **Citator+ Search**, and they also load automatically alongside any case report opened from a dynamic link or by using **QuickFind** or **Case Search**.

Index Card Briefcase

R (Steele) v Birmingham City Council

Date of Judgment	Court
16 Dec 2005	CA
03 May 2006	HL

Publication References
[2005] EWCA Civ 1824; [2006] 1 WLR 2380; [2006] ICR 869; [2007] 1 All ER 73, CA

- Subject Matter (+)
- Appellate History (+)
- Subsequent Consideration (+)
- Cases Considered (+)
- Words & Phrases (+)
- Legislation Considered (+)

Subject Matter

BANKRUPTCY — Debt — Overpayment of jobseeker's allowance — Claimant in receipt of benefit declared bankrupt — Secretary of State determining benefit overpaid prior to bankruptcy recoverable — Whether overpayment contingent liability at date of bankruptcy — Whether "bankruptcy debt" releasing claimant from liability — Insolvency Act 1986, s 382 — Social Security Administration Act 1992, s 71(1)

[CA \[2006\] 1 WLR 2380](#); [\[2006\] ICR 869](#)

The **Subject Matter** tab provides a succinct exposition of the key issues of law raised in the case report.

Appellate History

 R (Steele) v Birmingham City Council. [2005] EWHC 783 (Admin).
Decision of Gibbs J reversed.
R (Steele) v Birmingham City Council. [\[2006\] 1 WLR 2380](#); [\[2006\] ICR 869](#), CA.

The **Appellate History** tab gives you a clear, colour-coded breakdown of a case's journey through the courts.

Subsequent Consideration

R (Steele) v Birmingham City Council. [\[2006\] 1 WLR 2380](#); [\[2006\] ICR 869](#); [2007] 1 All ER 73, CA

 **Applied in** In re Nortel GmbH [\[2011\] Bus LR 766](#)

 **Applied in** In re Nortel GmbH [\[2012\] Bus LR 818](#), CA

R (Steele) v Birmingham City Council. [\[2006\] 1 WLR 2380](#); [\[2006\] ICR 869](#); [2007] 1 All ER 73, CA.

 **Distinguished in** R (Balding) v Secretary of State for Work and Pensions [\[2007\] 1 WLR 1805](#), DC.

 **Distinguished in** Day v Haine [\[2008\] ICR 1102](#), CA.

 **Applied in** Day v Haine [\[2008\] ICR 452](#).

The **Subsequent Consideration** tab provides a clear summary of how the case you are reviewing has been treated by subsequent cases, giving you a clear indication of the case's status as authority.

Each entry is colour-coded and follows ICLR's own detailed and editorially constructed judicial treatment schema.

The Index Card Tabs (continued...)

Cases Considered

Cases Considered in:

R (Steele) v Birmingham City Council. [\[2006\] 1 WLR 2380](#); [\[2006\] ICR 809](#), CA.

 Glenister v Rowe [\[2000\] Ch 76](#); [\[1999\] 3 WLR 716](#); [1999] 3 All ER 452, CA. **Considered**

The **Cases Considered** tab summarises the cases which the case you are reviewing actively considered and indicates that case's status in law in a convenient colour-coded form.

Words & Phrases

"Bankruptcy debt" — Insolvency Act 1986, s 382(1)

The **Words & Phrases** tab highlights legal words and phrases construed in the case you are reviewing.

Legislation Considered

Statutes
Insolvency Act 1986 (c 45) s 382
Social Security Administration Act 1992 (c 5) s 71(1)

The **Legislation Considered** tab sets out key legislative provisions construed in the case you are reviewing.

The Index Cards refer to cases reported by ICLR and other leading English law report series. Cases reported by ICLR appearing on the index cards are indicated in blue, hyperlinked type.

To navigate to a linked case, click on the blue hyperlinked publication reference.

The Citator+ Search Form

To use **Citator+ Search** click on the **Citator+** button located on the left-hand side of the dark grey navigation bar.

CitatorPlus Search

Case Name ?

Keywords

Subject Matter ?

Search Now

Citation ? Citation cannot be searched with the other fields.

Search Now

The **Citator+** search form consists of three search fields:

Case Name search looks for case names as recorded in the Index (which may vary from the version used in the case report, e.g. by abbreviating some words such as *Regina* to *R* or *Reg*, and *Company* to *Co*).

The **Subject Matter** search looks for words and phrases in the keywords or catchwords of the report as contained in the Subject Matter tab of the index card. (This is a Boolean search, so phrases should be enclosed in double quotations and may be connected by the terms AND, OR, NOT, see the SEARCH LANGUAGE section below).

If you already know the **Neutral Citation** (e.g. [2011] EWHC 212 (Admin)) or **Publication Reference** (e.g. [2006] 1 WLR 2380), enter it in the **Citation** field to retrieve the relevant index card(s) showing that citation.

Note: The Case Name and Subject Matter search fields may be combined, but the Citation search field must be used on its own.

Citator+ Search Results View

The results of a search in the Index Card database are presented as a hit list in three columns, representing:

- **Case name**
- **Keywords:** By default, the first four levels in the hierarchy of subject matter keywords (or catchwords) are displayed. Hovering (moving the cursor) over the initial keywords will display the rest of the keywords for that topic.
- **Court and publication references** (where available)

Case Name	Keywords	Citation
A C (A Minor) v Hume	CRIME — Theft — Taking conveyance without authority	DC [1979] RTR 424
A C (A Minor) v Hume	CRIME — Mens rea — Criminal damage to property	DC [1979] RTR 424
Bristol and West Building Society v Henning	TRUSTS — Constructive trust — Joint enterprise	CA [1985] 1 WLR 778
Brooke v Rod	NEGLIGENCE — Act of one Person — Liability of another	
Chan Wing-Siu v The Queen	CRIME — Homicide — Intention to kill or cause grievous bodily harm	PC [1985] AC 168; [1984] 3 WLR 677
Chan Wing-Siu v The Queen	HONG KONG — Crime — Mens rea	PC [1985] AC 168; [1984] 3 WLR 677
Cooke v Head	TRUSTS — Constructive trust — Joint enterprise	CA [1972] 1 WLR 516
D (An Infant) v Parsons	CRIME — Aiding and abetting — Evidence	
Dunkley v The Queen	CRIME — Homicide — Murder	PC [1995] 1 AC 419; [1994] 3 WLR 1124
Equity & Law Home Loans Ltd v Prestidge	TRUSTS — Constructive trust — Joint enterprise	CA [1992] 1 WLR 137
Eves v Eves	TRUSTS — Constructive trust — Joint enterprise	CA [1975] 1 WLR 1338
Grant v Edwards	TRUSTS — Constructive trust — Joint enterprise	CA [1986] Ch 638; [1986] 3 WLR 114

All three columns may be re-sorted by clicking on the column headers.

Clicking on the **Case Name** will open the Index Card in the left side frame. The results list will remain on display.

- To refine your search terms, click on the **Edit Search** button located on the light grey bar above the results display area.
- To perform a fresh search, click on the **New Search** icon located on the light grey bar above the results display area or click on the main **Search** button located on the red primary navigation toolbar.
- To return to the results display, click on the **Results** button located on the red primary navigation toolbar.

ICLR JUDICIAL TREATMENT TYPES

The following consideration types are used by Citator+ Index Cards to indicate the status of authorities:

Followed

The court is expressing itself as bound by a previous decision of a court of coordinate or superior jurisdiction in a case where the material facts were the same or substantially the same.

Approved

The court approves a previous decision of a court of inferior jurisdiction, or dicta of a judge in a court of coordinate or inferior jurisdiction, in unrelated proceedings.

Applied

The court is applying the principle of or dicta in a previous decision to the case before it the facts of which are materially different from those of the earlier case.

Considered

The court considers a previous decision but does not actually follow, apply, distinguish it etc.

Explained

The court interprets a previous decision and states what it means.

Distinguished

The court decides that it need not follow a previous case by which it would otherwise be bound because there is some salient difference, e.g. of a fact or the terms of a document, between the previous case and the one before it.

ICLR JUDICIAL TREATMENT TYPES (continued...)

Doubted

The court is doubtful as to the correctness of a previous decision, without going so far as disagreeing with it.

Not applied

The court chooses not to apply a previous decision or dicta in a previous decision; this may be because the earlier decision is only of persuasive authority (e.g. Privy Council or another common law jurisdiction).

Not followed

The court has declined to follow a decision of a court of coordinate jurisdiction in a case where the facts were the same or substantially the same.

Disapproved

The court disagrees with a previous decision but either it is not necessary for the purpose of the case before it to overrule the previous decision or, both courts being of coordinate jurisdiction, there is no power to overrule the previous decision.

Overruled

The court decides that a previous decision of a court of inferior jurisdiction in unrelated proceedings is wrong.

Departed from

The Supreme Court has decided not to follow its own previous decision.

SEARCH LANGUAGE

AND

When the AND operator is used, only documents that contain every word separated by AND in the search string will be retrieved from the **Case Search** database. For example, **prohibition and torture** will only retrieve cases in which the words prohibition and torture appear.

OR

Use the OR command to locate allied terms and concepts. When the OR operator is used, documents that contain either or both of the terms specified in the search string will be retrieved from the **Case Search** database.

For example, **drug or narcotic** will return cases in which the word drug or the word narcotic appears, or cases where both words appear.

NOT

Use the NOT command to exclude particular words or phrases from your search query. For example, **ginger not beer** will return cases in which the word ginger but not the word beer appears.

Double Quotation Marks

Double quotation marks can be used to guide your search query in reference to specified phrases. For example, **"public international law"** will return cases in which the words public and international and law appear together adjacently as a phrase.

Combining Operators

You can use operators in combination to formulate more focused search queries. For example, **"public international law" not torture** will return cases that include the words public and international and law as a phrase, but will exclude results where the word torture also appears elsewhere in the document.